

# What's New in macOS 12 Monterey

## 1. macOS 12 system requirements

- 1.1. These Macs can run macOS Monterey
  - 1.1.1. iMac: Late 2015 or later
  - 1.1.2. iMacPro: 2017 or later
  - 1.1.3. Mac Pro: 2013 or later
  - 1.1.4. Mac mini: 2014 or later
  - 1.1.5. MacBook: 2016 or later
  - 1.1.6. MacBook Air: 2015 or later
  - 1.1.7. MacBook Pro: 2015 or later
- 1.2. Check compatibility, make a backup, download macOS Monterey, install macOS Monterey

## 2. Messages

- 2.1. Shared with You
  - 2.1.1. Links, images, and other content sent to you via the Messages app will appear in a new Shared with You section in the appropriate app
  - 2.1.2. Apps that can take advantage of this: Photos, Safari, Apple News, Apple Podcasts, Apple TV
  - 2.1.3. Access the content without going back to Messages
- 2.2. Photo collections
  - 2.2.1. Multiple photos sent to you in Messages can appear in a stack or collage

## 3. Notes

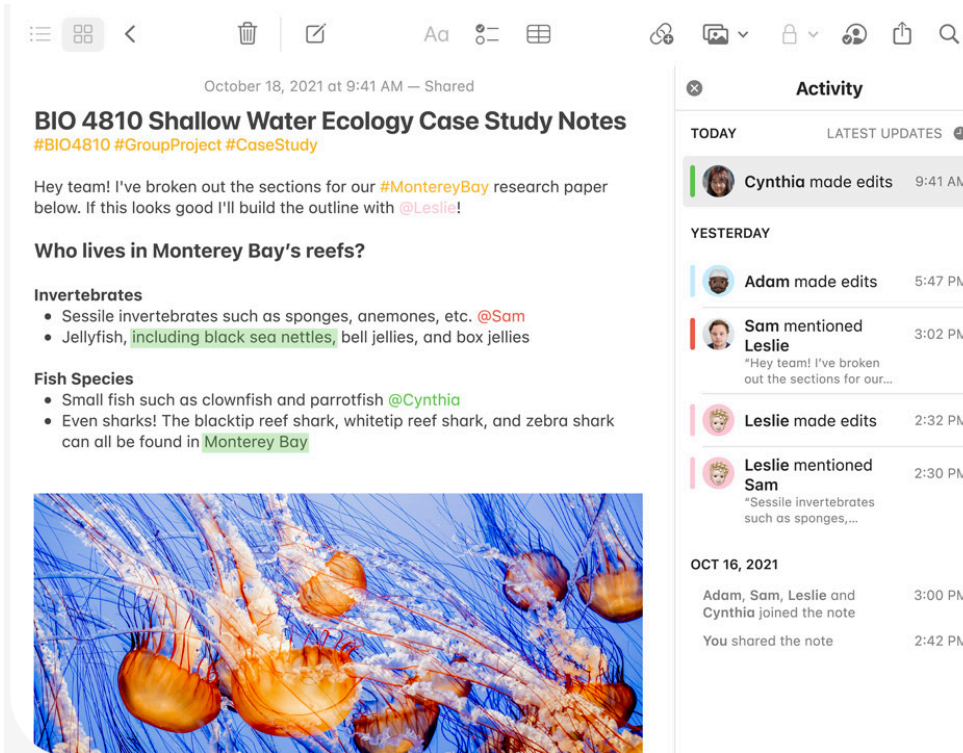
- 3.1. Quick Notes
  - 3.1.1. A quick way to take a note no matter which app you're using
  - 3.1.2. Move pointer to lower right-hand corner and click the small square that appears
    - 3.1.2.1. You can change the Quick Notes corner with System Preferences > Desktop & Screen Saver > Hot Corners
  - 3.1.3. Quick Note window largely works like a note in the Notes app
  - 3.1.4. The Link button in the toolbar allows you to add links to active Safari tabs and Messages conversations
  - 3.1.5. Or highlight text in a Safari window and control-click > Add to Quick Note
  - 3.1.6. Quick Notes are filed in the Quick Notes folder in the Notes app

### 3.1.7. In Notes Preferences: Resume last Quick Note

## 3.2. Shared Notes

### 3.2.1. Activity view shows what others have added to your shared note

### 3.2.2. Type someone's name in a note to send them a notification



## 3.3. Tags

### 3.3.1. Tag a note with the # symbol and a keyword you can search, and find it later by clicking tag in the Tag Browser beneath the list of notes

## 4. FaceTime

### 4.1. Participants appear in a grid during a group FaceTime call

### 4.2. Send a link to a FaceTime call to allow others to join via a web browser, including Android and Windows users

### 4.3. Spatial audio and improved sound for late model Macs; may require wired headphones

### 4.4. Portrait mode video for M1 Macs

### 4.5. Microphone modes to minimize background noise (2018 Macs and later)

#### 4.5.1. During a FaceTime call, open Control Center

#### 4.5.2. Click Mic Mode, then an option



- 4.6. Spatial audio makes voices sound like they are coming from the person on the screen (M1 Macs and 2018 or later Intel Macs with wired headphones)
- 4.7. Coming soon: SharePlay. Share music, movies, TV shows, and screens while on a FaceTime call. Now available for iOS and iPadOS.

## 5. Focus

- 5.1. Do Not Disturb on steroids
- 5.2. Concentrate on a task while minimizing distractions
- 5.3. Temporarily silence all distractions or specific notifications
- 5.4. System Preferences > Notifications & Focus
  - 5.4.1. Choose from a list of options or design your own
    - 5.4.1.1. Add people to receive notifications from
    - 5.4.1.2. Click Options... for time sensitive notifications, incoming calls, and repeated calls
    - 5.4.1.3. Add apps that can provide notifications
    - 5.4.1.4. Turn on Automatically, based on Time, Location, or App

5.4.1.5. Share Focus Status in Messages

5.4.2. Share Across Devices through iCloud and your Apple ID

5.4.3. Enable a Focus in the Control Center

## 6. Live Text and Visual Lookup

### 6.1. Live Text

6.1.1. Copy and paste text, open websites, compose emails, make phone calls, translate

6.1.2. Within an image

6.1.2.1. Open an image that contains text

6.1.2.2. Select text and point and right-click it to copy and paste or translate

6.1.2.3. Point at text to open website, make a call, start an email message, open Maps, etc.

### 6.2. Visual Look Up

6.2.1. Open an image

6.2.2. Click Inspector button

6.2.3. Click Map button

6.2.4. Learn more about landmarks, works of art, dog breeds, any more

## 7. Safari

### 7.1. After much hemming and hawing....a compact tab bar

7.1.1. Safari > Preferences.... > Tabs

7.1.2. Choose Compact or Separate

### 7.2. Tab Groups: A collection of Tabs that you can return to later

7.2.1. Click the Sidebar button (note the redesigned sidebar)

7.2.2. Click the Tab Groups button

7.2.3. Create a new empty tab group, or one with the currently open tabs

7.2.4. Tab Groups update on all your devices through iCloud

7.2.5. Right-click a tab group to rename or delete it or perform other actions

### 7.3. Customize Start Page

7.3.1. Click Edit buttoning lower right-hand corner of the start page

7.3.1.1. Use Start Page on all Devices

7.3.1.2. Turn on or off and drag to reorder options

- 7.3.1.3. Shared with You adds links from Messages app
- 7.3.1.4. Swipe right or left and click to choose a background image

## **8. Translate**

- 8.1. System-wide translation
- 8.2. Highlight text, right-click, select Translate

## **9. Passwords**

- 9.1. Now accessed in System Preferences > Passwords
- 9.2. Features similar to iPad/iPhone (Security Recommendations, etc.)
- 9.3. Import and Export passwords via CSV file

## **10. Also still to come...**

- 10.1. Universal Control: A single keyboard and mouse or trackpad will work seamlessly between your Mac and iPad
- 10.2. Shortcuts: Similar to Shortcuts on iOS and iPadOS, but not fully baked yet on the Mac. More like a beta.
- 10.3. Apple ID Digital Legacy: Designate people as Legacy Contacts so they can access your account and personal information in the event of your death

## **11. Good places for help**

- 11.1. Apple's macOS Monterey webpage: <https://www.apple.com/macOS/monterey/>
- 11.2. All of the features of macOS Monterey: <https://www.apple.com/macOS/monterey/features/>
- 11.3. Apple Support: [apple.com/support/](https://apple.com/support/)
- 11.4. Help menu in the Finder
- 11.5. Me: Mike Matthews [mamatthews@icloud.com](mailto:mamatthews@icloud.com) (925) 876-4098